|  |  |
| --- | --- |
| **PROFESSIONALISM GUIDELINE RUBRIC [Students start with 100 points]** | **Point deduction each lapse** |
| **LAPSES IN COMMUNICATION** |
| Disrespectful language in conversation, email, or feedback with peers, staff, and faculty | 3 |
| Failure to respond to emails pertaining to coursework/course performance from peers, staff, and faculty within 48 hours when a response is requested | 1 |
| Failure to timely notify course directors and/or co-curriculum directors regarding absence from a mandatory session or exam | 3 |
| Course specific: |  |
| **ENGAGEMENT IN COURSEWORK-ABSENTEEISM AND TARDINESS:** |
| Unexcused tardiness for mandatory sessions, exams | 3,4 x-1pt ea; ≥5x 3pt ea |
| Unexcused absence for mandatory session | 5 |
| Unexcused tardiness in submitting assignment | 1-4d - 2pt; > 5d - 5pt  |
| Course specific: |  |
| **ENGAGEMENT IN COURSEWORK-** **LAPSES IN CLASSROOM ACTIVITY** |
| Consistently poor participation in class activities including usage of cell phones, computers or other resources for non-session related activity | 3 |
| Disruption of session by group conversations while faculty or peers are addressing the classroom | 3 |
| Course specific: |  |
| **LAPSES IN INTEGRITY AND HONESTY\*** |
| Demonstration of dishonesty | 10 |
|  Evidence of recording content that is not intended to be distributed by faculty (*examples: copies/ screenshots of questions from quizzes, active learning sessions, application exercises*) | 10 |
| Demonstration of plagiarism in completion of assignments or reflections including use of generative AI | Report to CSPC\* |
| Evidence of distribution of faculty intellectual property outside of LSU Medical School New Orleans | Report to CSPC\* |
| Course specific: |
| **LAPSES IN PERSONAL & PROFESSIONAL DEVELOPMENT** |
| Refusal to seek or accept help when struggling with coursework  | 1 |
| **GENERAL PROFESSIONALISM** |
| Consistently fails to adhere to policies and instruction from faculty and staff | 2 |
| Students are expected to dress professionally for all encounters with patients. Professional attire includes the white coat, closed toe shoes, minimal jewelry and a visible school ID badge. | 1-2 |

**\* Students who violate the honor pledge including cheating on exams and quizzes will be reported to Council on Student Professional Conduct**

Students must demonstrate an acceptable degree of professionalism. Students start with 100 points. The student will be contacted by the course director for each deduction. A final course or semester professionalism score of less than 90% or evidence of lapses in 3 or more categories demonstrates a pattern of non-professional behavior and will result in an automatic administration of a Physicianship Enhancement Form (PEF). Course professionalism scores will be monitored throughout the semester. Evidence of cumulative lapses may result in administration of a PEF.

Points will not be deducted from more than one category for the same event.