

**Department of Genetics
LSU Health Sciences Center**

Graduate student expectations

1. All graduate students are expected to adhere to the Graduate School's expectations of graduate study available at <http://graduatestudies.lsuhscc.edu/> & http://www.medschool.lsuhscc.edu/genetics/grad_programs.aspx
2. All graduate students are expected to take primary responsibility to inform themselves about specific regulations and policies governing their graduate studies at the department and Graduate School levels, including ensuring that they meet departmental and graduate school deadlines.
3. All graduate students are expected to conduct themselves in a mature, professional, courteous manner toward students, staff and faculty regardless of their race, gender, religion, sexual orientation, or national origin.
4. All graduate students are expected to manage time effectively for maximum professional development as well as personal health and well being, balance competing demands such as being a student, a graduate assistant, a parent, a spouse, a caregiver, etc. All graduate students must be present in laboratory during normal business operations or as mutually agreed between students and mentor. Students must also attend laboratory meetings as scheduled.
5. To help with professional development and to allay concerns about safety all leave (vacation, absences, etc...) time must be requested on the Grad Student Leave Request Form in accordance with the leave guidelines.
6. Graduate students will be granted time to attend professional meetings and meetings in which they are representing the Department or University. These meetings will not be counted as student vacation time. All students should discuss attendance of these meetings with their advisor prior to planning to attend. Money to attend professional meetings is not guaranteed to any student from the department or their advisor.
7. Stipends will be awarded based on performance (academic and research), funding availability and qualifications.
8. The student is expected to have at least one first author manuscript submitted and positively reviewed for publication before the dissertation defense.

Faculty expectations

The faculty advisor is expected to:

1. Interact with students in a professional, civil, and collegial manner in accordance with University policies and relevant laws.
2. Impartially evaluate student performance regardless of the student's religion, race, gender, sexual orientation, nationality, or other criteria that are not germane to academic evaluation.
3. Promise a reasonable degree of confidentiality in communication with students, taking care not to discuss a student's performance, research results, or behavior with other students.
4. Serve on graduate student committees without regard to the race, gender, sexual orientation or national origin of the graduate student candidate.
5. Acknowledge student contributions to research presented at conferences, in professional publications, or in applications for copyrights and patents.
6. Ensure that a student's experience as a research assistant contributes to his/her professional development and does not impede the student's progress toward the degree.
7. Create in the lab, supervisory relations with students that stimulate and encourage students to learn creatively and independently while respecting the academic freedom for students to express opinions that may differ from those of faculty.
8. Refrain from requesting students to do tasks not closely related to their academic or professional development for the personal advantage of a faculty member.
9. Familiarize themselves with policies that affect graduate students.
10. Respect students' need to allocate their time among competing demands, while maintaining timely progress towards degree.