LSUHSC SOM Faculty Assembly Meeting Minutes

Meeting held Thursday, August 4, 2016

**Opening:** P. Winsauer called the regular meeting of the LSUHSC SOM faculty to order at 4:02 p.m. in Room 7 on the 6th floor of the Lions Building.

**Present:** Ali, M; Callahan, K; Crabtree, J; De Silva, T; Delacroix, S; Engel, L; Foster, T; Gidday, J; Hetzler, L; Houser, M; Hunt, J; Kelly, B; Lee, O; Lentz, J; Levitzky, M; Mooney, J; Neumann, D; Spieler, B; Sturtevant, J; Taylor, C, Winsauer, P

**Absent:** Gardner, J; Greiffenstein, P; Guillory, S; Happel, K; Holman, S; Kapusta, D; McGoey, R; Oge, L; Polite, F; Sherman, W

**Proxies:** Crabtree, J for Campeau, L, Engel, L for Kamboj, S; Lentz, J for Prasad, P; Houser, M, for Surcouf, J

1. **Approval of Minutes from the June and July Meetings:** Dr. Levitsky moved to approve the minutes for June and July meetings and was seconded by Dr. Murtuza. Motion was approved unanimously.
2. **Reports**
	1. **Executive Committee** (P. Winsauer)
		1. No meeting
	2. **SOM Administrative Council** (J. Hunt)
		1. Dr. Letourneau reported-
			1. AAMC Mini-symposium in Baton Rouge was well attended.
			2. A full presentation on Faculty Forward Initiatives will be made at the upcoming August 16th General Faculty Meeting. LCME expects survey data will be used to implement change.
			3. Promotions packets are due September 16, 2016. Expecting 70 applications.
		2. Dr. Di Carlo reported that the LCME has specific questions and standards for re-accreditation. A self-study has begun and 175 faculty are participating. First six months will be dedicated to data collection followed by analysis. Data are expected to be used to implement change. There will be a survey Nov 12-16, 2017.
		3. Dr. Nelson reported-
			1. Dr. Peacock has been appointed Chair of OB-Gyn.
			2. Dr. Lee has been appointed Chair of Dermatology.
			3. Current search for Chair of Infectious Diseases.
			4. There are 5 candidates (3 external, 2 internal) that have been invited for interviews for the search for Sr. Associate Dean for Faculty & Institutional Affairs.
			5. All UMC Service Line Directors appointed thus far are from LSU. Next Director search expected to be Oncology.
			6. There is a $10M state budget shortfall.
			7. Central Admin looking at merit raises.
			8. No hiring freeze for clinical/basic science faculty.
			9. Proposals to LSU Property Associations have been made for renovations to student housing and ILH. Also considering renovations to Dibert.
			10. Enrollment at the Dental School increasing between 15 – 45 students/year. Planning for increased teaching load.
		4. Dr. Maupin reported updates to the LSUHSC Institutional Diversity Policy to include a mission statement and diversity outcome goals.
	3. **Faculty Senate (Scott Delacroix)**
		1. No meeting
3. **Old Business**
	1. The development of a committee on Capital Outlay Priorities with Faculty representation was discussed.
		1. P. Winsauer communicated that Dean Nelson supports Faculty interest to develop an LSUHSC-wide Capital Outlay Priorities Committee, and agrees there should be Faculty and student representation on decisions of priorities.
		2. P. Winsauer wrote a letter on behalf of Faculty Assembly and sent it to Chancellor Hollier. Dean Nelson, S. Delacroix (Senate President) and J. Moerschbaecher were copied.
		3. P. Winsauer will distribute to Delegates.
		4. T. Foster thinks transparency will help with faculty morale, and stated that if there was a committee to inform priorities, reasonable people will agree with decisions.
	2. Faculty Forward Survey Updates were discussed. (P. Winsauer)
		1. Dr. Letourneau will present updates and action items under development at next general Faculty meeting scheduled for Tuesday, August 16, 2016.
	3. Updates on the New Curriculum were discussed. (D. Neumann)
		1. Dr. Neumann reported that there are many positives to the new curriculum including more interaction from faculty.
		2. Students have reported they are extremely overwhelmed and want clicker session formats.
		3. First exam on Tuesday. Question by question comparisons from previous years will be used as guidelines for success.
		4. Some faculty have reported that they are disappointed about low attendance with ~70-80/200 students present at lectures). Policy does not require mandatory attendance and no bonus points for attendance will be given. D. Neumann is stressing strong recommendations to students to attend class and give real-time feedback to make changes. She is also trying to minimize didactic lecture hours, very difficult.
		5. M. Ali suggests Houses talk about the importance of attendance, and that the statistics show correlation between attendance and success.
		6. L. Campeau asks what is the policy for those students that are not doing well and not going to class? Also expressed concern about setting up the students for poor professionalism skills if attendance is not required.
	4. Faculty Assembly Charity Fundraising efforts were discussed.
		1. P. Winsauer suggested that The Rebuild Center is an excellent opportunity for charity given its location and need.
		2. Charity opportunities include donating items (food, computers, money for a second tiny house, etc.) or time.
		3. T. De Silva likes the idea because it is in our neighborhood and the opportunity to have visibility of our charity efforts.
		4. P. Winsauer and FA Charity Committee will reach out to Rebuild Center and invite the Director of Lantern Light to address FA about their programs and priorities.
		5. T. De Silva and B. Spieler are making a list of charitable organizations and working on streamlining donations to be made online through a link on our website.
	5. Faculty Assembly Delegate nomination and election process was discussed.
		1. Several faculty have communicated that the process of a nomination primary is used to select the ballot is confusing and biased towards those from a large department. M. Ali suggested we amend the process/bylaws such that a self-nomination only, or a self-nomination plus 1 support nomination is all that is required to be on the ballot.
		2. P. Winsauer discussed extending the 3-year term of service to be able to elect officers in their last term. He recommends changing bylaws Article IV Sections 5 and 7 to include a 4th year Member at Large option.
4. **New Business**
	1. Elect 2016-17 Faculty Assembly Executive Board
		1. President-elect, Olivia Lee
		2. Secretary/Treasurer, Jennifer Lentz
		3. Admin Council Representatives, Christopher Taylor and Murtuza Ali.
		4. Call for Senate Representative still open, and P. Winsauer called for self-nominations via emailing him or Jennifer Lentz.
	2. Fitness Center hours was discussed. (P. Winsauer)
		1. Hours were recently curtailed to 7am – 7pm, which was determined by card swipe data. Faculty communicated that.
		2. Does it need to be staffed for use?
		3. P. Winsauer will communicate that these hours are not easily accessible for many faculty and students to Chancellor Hollier in an upcoming meeting and discuss whether the center needs to be staffed to be open and the possibility of extending the hours to midnight.
	3. The response to the recent HSC Housekeeping directive to only pick up trash 3 times per week was discussed.
		1. P. Winsauer (FA President) and S. Delacroix (Senate President) will meet with Chancellor Hollier and communicate that this is unacceptable.
	4. Issues/concerns the FA should tackle during the coming year was discussed.
		1. P. Winsauer will invite Dean Nelson for September meeting.
		2. Christian Winters from the Health Care Network has accepted an invitation for the October meeting.
		3. Call for issues/concerns –
			1. LSUHSC Campus Safety and Security – faculty are concerned that the Dental School is steeling the concern from the priority of safety on our campus.
			2. Lack of Outreach and publicity – no office to generate communications for the public.
			3. Vision for the new Sr. Associate Dean for Faculty & Institutional Affairs position and office – faculty are concerned about the interview process and would like to have the opportunity to independently conduct interviews with the candidates.

**Adjournment:** Move to adjourn by P. Winsauer, seconded by O. Lee; meeting adjourned at 5:16 p.m.

Minutes submitted by Jennifer Lentz.