



School of Medicine

School of Medicine Faculty Assembly

Agenda

June 6, 2024 at 4pm

Hybrid meeting: Zoom/in-Person

In attendance:

- a. In-person: S Kamboj; G Athas; J Gardner; S Alahari, H Scott, B Siggins; T Castellano; C. Tate
- b. Zoom: B Lochlann McGee; L Simon; A Abreo; J Calandria; E Wisner; A Augustus-Wallace; L Pelaez; M Clement; M Reinoso; J Hart; E McDonough; C LeBlanc; S Primeaux; E Mathews; J Cameron; J D'Souza; A Smith; R Zambrano; A Martin;

Proxies: E Wisner proxy for M Korah-Sedgwick

Guest: R English; J Southerland

1. Call to Order 1604
2. Approval of the May 2024 minutes, 1st S Alahari, 2nd J Gardner
3. Approval of the edited April 2023 minutes
 - a. Motion to accept: 1st S Alahari, 2nd J Gardner
4. Guest: Janet Southerland, Vice Chancellor Academic Affairs and Chief Academic Officer
 - a. 2 years in this office
 - b. 1 issue addressed: staffing; 2nd strategic plan- completed in March but waiting to roll it out; waiting on LSU in Baton Rouge to roll their plan out first
 - c. Mission/vision/goals- all covered in strategic plan
 - i. New mission: educate the future, lead advancement, advocate for healthy community
 - ii. Vision: be a catalyst for a healthy LA
 - iii. Goal: to maximize effect in community
 - d. Strategic goals: student success, LA focused research, reduce cancer burden, focus on our people, build culture of excellence, operation effectiveness (move from paper to electronic)
 - e. SACS visit- accreditation needed for the whole university; needs to be submitted by September
 - i. That will be an offsite peer review
 - ii. Then there will be another meeting in January 2025
 - iii. There will be several back and forth's for quality enhancement
 - iv. In person March 2025
 - v. Final decision: December 2025
 - f. Current stage- in collection phase across the university
 - i. Academic, physical and mental health
 - ii. Be Well plan is the overarching name

- g. Questions and answers:
 - i. Metrics: some of the metrics will be set, have been collecting data, need to set benchmarks; these will be run by the deans before these are set, i.e., admissions
 - 1. There are gaps during COVID, hurricanes (Ida) and during change of leadership
 - 2. Will have to infer during these times
 - ii. Once President Tate rolls out his strategic plan, LSU NO can roll out their prepared plan
- 5. Second Guest: Dr. Robin English, Associate Dean of Undergraduate Education
 - a. LCME accreditation process: reviewing all policies and updating as outdated policies
 - b. Curriculum related policies
 - i. Education Program Objectives: students need to achieve this before graduation
 - 1. Revised, reworded, condensed appropriately, and assessible
 - 2. Compared to other schools
 - 3. Approved by other committees
 - 4. Need approval by FAD to put in place for the next academic year, July 1
 - 5. Metric: there is a metric that the student is assessed by, some may include a rubric but not all
 - 6. These will be visible in the lecture halls, in the handbook, and on the website
 - ii. Clerkship and Pre-clerkship courses policies
 - 1. Clinical supervision- states students are adequately supervised; with direct and without direct supervision; outlines what is and is needed with supervision
 - a. If students feel they are not adequately supervised, there is a way they can report it
 - 2. Assessments- where narrative assessment is and isn't appropriate
 - 3. Formative feedback- all students need formative feedback at some point
 - a. Clickers, forms, etc.
 - 4. Safe, fair, timely assessments- needed
 - a. Within 6 weeks, needs to be completed
 - b. This has been a problem in the clerkships and was a problem in our last accrd.
 - c. This one will be scrutinized for our next round of accrd.
 - iii. Future policies may be forth coming in future meetings to review and approve
 - iv. Motion to Approve: S Kamboj; 2nd G Athas
 - 1. No objection, motion passes
- 6. Executive Committee S. Kamboj

- a. Prep for LCME, strategic planning
 - b. Work groups will meet in June and move forward
 - c. Pres. Tate wants strategic planning to be very specific in line with HSC
 - d. Issue with access to Tulane 1542, walk to wellness is now a walk to nowhere due to closed gates and a closed court yard; can't get back into the building at street level on the other side of the interstate
 - i. 1542 was closed because no classes were in there
 - ii. Garden was moved
 - iii. Limited need to access that area
 - e. Strategic plan: need to coordinate with LCMC
 - f. MEB reno: 5th floor framing done; 6 and 7th floor still gutting; set to be complete Dec 2025
 - g. COLA vs merit-based raise still waiting to hear if there will be either raise
7. Admin Council: A Augustus- Wallace and L Pelaez
- a. Dr. English presented with updates with same info as presented at this meeting, was passed
 - b. Dr. Lazarus: promotion guideline updates: preclinical committee will serve as readmission committee; students can submit to readmit once after 3 years of withdrawing
 - i. If a student has been out more than 3 years, it changes the process; the student must start over through admissions
 - ii. Under 3 years, it is a re application process
 - iii. This helps to make sure students are ready when they try to come back to medical school
 - iv. Prior to this, there was no time limit
 - v. However, they will continue to look at each student on a case by case basis
 - vi. There was an issue of students attempting to come back after 10 years with no policy in place
 - vii. The pre-clinical promotion committee would look at where they need to re-enter medical school at which year; they may have to start over
 - viii. The policy was created because this was happening often and causing problems
 - ix. Unknown if this has been reviewed by general counsel, however it is likely that it has been reviewed, however not known for sure
 - c. Dr. Shen- summer programs reviewed for high school, undergrad, and medical students
 - d. Dr. Backes- review of grants; those that were not successful in the past will be the first to be reviewed and rewrote, then move it forward; this will be in progress around August; chairpersons will be identifying people who can use it as we try it out for 1 year
8. Faculty Senate: A Augustus- Wallace
- a. Ben Lousteau updated on digital signage
 - b. Paid leave reviewed, PM 20, reviewed

- i. There is no leave bank, however HR is looking into it
 - c. DEI update: 1 bill tabled in the house; Senate Bill 486 did pass- but has not gone through with no updates; continue the work as is
 - i. There will be continued townhall meetings
 - ii. Following DEI tracker
 - d. President's report: currently working on creating a standardized process on promotion and tenure
 - i. 3 years after tenure- review to make sure they are meeting goals and expectations
 - ii. Board of Regents: revamping endowed chair waivers; consulting firm will review; still considering creation of Education track and clinical track
 - e. Presentation of HSC Strategic Plan
 - f. Townhall lead by Dr. Nelson when Strategic Plan rolls out in the future
 - g. Faculty handbook: suggestions moved forward in May, still under consideration; outcome to be reviewed at next Faculty Senate meeting
 - h. Vote ER- approved at all levels
 - i. https://aamc.elevate.commpartners.com/p/240618_IDEAS
 - ii. Can register here
 - i. Hunger free campus designation allows for a needs assessment survey to move forward
 - j. Moodle discussion is ongoing with Baton Rouge, no resolution
 - k. Covid guidelines- HSC guidelines on the website are under review for update
 - l. There are nominations for President and Secretary for Faculty Senate and will remain open until the day of voting
 - m. Public Health: presenting research
 - n. Library- offering classes on an ongoing basis, data based searched engine
 - o. Approval of Dr. Nelson from Board of Supervisors and the graduating class
- 9. New business: none
- 10. No meeting in July, resume in August
- 11. Elections will occur in August
 - a. Board of Supervisors still have 1 year left on their term
- 12. Motion to adjourn 1722, 1st G Athas, 2nd S Primeaux