



School of Medicine
School of Medicine Faculty Assembly
Meeting Minutes
Thursday, October 3, 2024
4:00pm-5:00pm
Hybrid Meeting (Lions 544 / Zoom)

In Attendance

In person: A. Augustus-Wallace, J. Cameron, J. Gardner, S. Kamboj (proxy for S. Alahari), B. McGee, S. Primeaux, J. Schoen, R. Siggins, C. Taylor

Virtual: A. Abreo, G. Athas, A. Bennett, J. Calandria, T. Castellano, M. Clement, M. Cook, J. D'Souza, M. Harrington, J. Hart, S. Holman, R. Kline, M. Korah-Sedgwick, C. LeBlanc, N. Loganantharaj, E. McDonough, L. Pelaez, P. Prasad, M. Reinoso, L. Simon-Peter, V. Vaitaitis, E. Wisner, R. Zambrano

Absent: J. Berthelot, L. Marrero, T. Reske, A. Smith, L. Tanner-Sanders

Welcome and call to order at 4:00pm by President Gardner

Approval of September 2024 meeting minutes: Motion to approve by Dr. Kamboj, Second by Dr. Siggins, none opposed. (Meeting minutes are posted to SOM Faculty Assembly Webpage, https://www.medschool.lsuhschool.edu/faculty_assembly/minutes.aspx)

Reports:

1. **Executive Committee** (Dr. Gardner): Did not meet, next meeting scheduled for November 4, 2024.
2. **Administrative Council** (Dr. Augustus-Wallace & Dr. Laura Pelaez): Dr. Stephanie Taylor announced that faculty searches have begun for Department Heads of the Department of Surgery (<https://lsuhsc.peopleadmin.com/postings/17939>) and the Department of Radiology (<https://lsuhsc.peopleadmin.com/postings/18260>). Dr. Angela McLean (Admissions) stated that the final decision on admission of medical students is by committee and not by permission of Deans. Transfer students are typically in-state students and admission is dependent upon availability and follows an interview process. There is a standing committee to oversee admittance of transfer students. Dr. Robin English provided updates on the student independence survey (LCME), results are pending. For the LCME Accreditation process, each committee leader is in the process of creating documents based on the focus of that committee (collecting documentation, generating a document draft). Each committee will review documentation. Dr. DiCarlo will release the strategic plan soon. Expected completion date November 2024 (*note was released via email November 5th, 2024, https://survey.az1.qualtrics.com/CP/File.php?F=F_aia2zkPfNpet9vU). Renovations to the Medical Education Building are "on track" with expected completion date of December 2025. No decisions have been made regarding space allocation for the renovated space, however, there are ongoing meetings with Department Heads to determine space needs of the current faculty and with respect to the SOM strategic plan. The focus is on focused, center-based research. Room reservation process is still ongoing and will include the "cubicles" in CALS bldg. For clinical faculty, have been meeting with LCME about contracts and Department Heads are meeting to discuss salaries (RVU & base).

3. **Faculty Senate** (Dr. Jennifer Cameron): Faculty Senate met on September 17, 2024. Chancellor Nelson was in attendance and discussed the LCME/LSU partnership and ongoing meetings to balance the missions of LSUHSC-NO and LCME. Ken Boe with IT provided an update on the progress with Moodle between our campus and the Baton Rouge campus. The goal is for our campus to have better support and a more functional version, however some issues with being able to merge with People Soft if use upgraded version of Moodle. Alicia Edwards discussed the new Staff Senate, there will be 16 positions (180 nominations were received). Each “school”, department, etc. will have a representative. (*note Staff Senate has now been elected). Jill Fragoso (HR) reported that there is a new learning and development team in HR that will offer career development courses for faculty and staff (https://www.lsuhscc.edu/administration/hrm/course_catalog.aspx). There is a one-time opportunity to switch to Teacher’s Retirement Plan before the beginning of 2025. There are opportunities to learn more about the plan through classes and online videos. Graduates of LSUHSC-NO can purchase faculty-level regalia to wear to graduation (costs approximately \$1300) and can be purchased through the LSUHSC-NO Bookstore. Dr. Sanjay Kamboj was elected as Vice Chair for the Council of Faculty Advisors. No updates on Crisis Leave.

Old Business:

- FA Website will be updated and information about investments and obituaries will be removed. (*note, this has been completed)
- Guest schedule for November meeting: Dr. Fern Tsien
- Voters Education: Delegates were reminded to register to vote and to vote in the upcoming election.

New Business:

- Dr. Kamboj proposed that the Faculty Assembly send bullet points (highlights) of the monthly meeting to the SOM faculty. Propose that FA President Gardner develop a template and get approval from Dean DiCarlo to send out each month.
- Propose to reach out to SOM Committee Chairs to assure that a SOM FA delegate is on each SOM Committee. Once identified, will send out a call for reports, which may be highlighted during the FA monthly meeting and/or added to the meeting minutes.

Adjourn – Motion by Dr. Sanjay Kamboj, 4:58PM