LSUHSC SOM Faculty Assembly Meeting Minutes

Meeting held Thursday, December 1, 2016

**Opening:** President P. Winsauer called the regular meeting of the LSUHSC SOM faculty to order at 4:03 p.m. in Room 7 on the 6th floor of the Lions Building.

**Present:** Ali, M; Callahan, K; Campeau, L; Crabtree, J; De Silva, T; Engel, L; Foster, T; Gardner, J; Greiffenstein, P; Holman, S; Houser, M; Kamboj, S; Kelly, B; Lee, O; Lentz, J; Levitzky, M; McGoey, R; Mooney, J; Neumann, D; Polite, F; Sturtevant, J; Surcouf, J; Taylor, C; Winsauer, P

**Absent:** Delacroix, S; Guillory, S; Happel, K; Hetzler, L; Hunt, J; Kapusta, D; Oge, L; Prasad, P; Sherman, W; Spieler, B

**Proxies:** none

1. **Approval of Minutes from the November meeting:** P. Winsauer put forth a motion to approve the minutes for the November meeting, and M. Levitzky seconded. Motion was approved unanimously.
2. **Reports**
	1. **Executive Committee** – no meeting.
	2. **SOM Administrative Council** – no meeting.
	3. **Faculty Senate** - no meeting.
3. **Old Business**
	1. Update on the new curriculum. (D. Neumann)
		1. A course evaluation meeting was held last week. Many first and second year students expressed concerns about the amount of information they did receive and information they didn’t receive during courses.
		2. Course directors are meeting with students weekly and making changes accordingly.
		3. D. Neumann stated that she’s received feedback from students that they are choosing not to attend classes because it interferes with studying.
		4. P. Winsauer expressed dislike for lecture capture because the teachers do not have a chance to shape/tailor the lecture in the absence of real-time feedback from the students during class. Dean has stated there will be lecture capture. P. Winsauer would hope that a strong case from the lecturers might sway Dean’s opinion.
	2. Faculty Assembly charity fundraising efforts were discussed by P. Winsauer and T. De Silva.
		1. With the recent flooding in Louisiana, SOM faculty may be more interested in donating directly to LSU faculty, staff and students that were affected than other community-oriented efforts.
		2. P. Winsauer will contact the foundation regarding their efforts to help LSU flood victims to see if this is a viable avenue for us to contribute.
	3. Changes in the FA Bylaws regarding the nomination and election of FA delegates were discussed (P. Winsauer)
		1. P. Winsauer plans to present the two proposed changes to the bylaws at the next general faculty meeting (Monday, 12/5).
		2. The first proposed revision concerns the procedures for nominating and electing delegates. The nomination process will now require a self-nomination step to establish interest and thereby eliminate the need to verify interest after the call for nominations. In addition, the final ballot will list everyone who has been nominated, as opposed to only those receiving the highest number of nominations.
		3. The second proposed revision concerns the ability of someone to be nominated for President in the second year of their term. Currently, individuals nominated for President serve one year as President Elect and then one year as President, so only those with two years remaining were eligible. With the revision, a delegate with only one year remaining can be nominate (and elected), and will serve for one year as a delegate-at-large after their official term ends.
		4. Given the new provision that there be a self-nomination, some Delegates felt we needed more communication about the process of becoming a delegate to better inform the faculty.
		5. R. McGoey asked whether we could collect demographics from those self-nominating to ensure faculty representation throughout the SOM. However, some delegates felt that asking for demographic data might dissuade people from self-nominating.
	4. Fitness Center hours were discussed.
		1. The Fitness Center is open until 8:30 p.m. during the week and 7 p.m. on Fridays. Many faculty have expressed an interest in longer hours of operation and proposed a trial period to extend hours to midnight.
		2. What is the cost to the institution to have card access only from 8:30pm – midnight?
		3. The dramatic increase in Campus Assistance Program (CAP) visits by faculty, staff, and students may suggest a need for greater access to exercise as a way to improve their health.
		4. Several faculty stated that even 1 person using the fitness center is important for that person to improve their health.
	5. The link to the new Shuttle App was announced - [http://www.lsuhsc.edu/umcshuttle](http://www.lsuhsc.edu/umcshuttle/)/
4. **New Business –**
	1. P. Winsauer opened a discussion about scholarly activity at LSUHSC and the need for departments to talk with their faculty about how to get promoted and the importance of publishing.
	2. P. Winsauer would like to further discuss how to improve scholarly activity at LSUHSC and potentially determine if more administrative support will be necessary to assist faculty with productivity.
	3. J. Mooney suggested that help with IRB approvals, experimental design, and analysis of results, would benefit clinical faculty; support for travel to meetings might also serve as an appropriate incentive.

**Adjournment:** Move to adjourn by P. Winsauer, seconded by M. Ali; meeting adjourned at 5:11 p.m.

Minutes submitted by Jennifer Lentz.