



School of Medicine

School of Medicine Faculty Assembly Meeting Minutes Thursday, November 7, 2024 4:00pm-5:00pm Hybrid Meeting (Lions 544 / Zoom)

In Attendance

In person: G. Athas, J. Cameron, J. Gardner, S. Kamboj (proxy for S. Alahari), S. Primeaux

Virtual: A. Abreo (proxy for E. McDonough, E. Wisner), A. Augustus-Wallace, T. Castellano, M. Clement, J. D'Souza, J. Hart, S. Holman (proxy for B. McGee), R. Kline, M. Korah-Sedgwick, N. Loganantharaj (proxy for C. LeBlanc), P. Prasad, M. Reinoso, T. Reske, J. Schoen, R. Siggins, L. Simon-Peter, V. Vaitaitis, R. Zambrano

Absent: A. Bennett, J. Berthelot, J. Calandria, M. Cook, M. Harrington, L. Marrero, L. Pelaez, A. Smith, L. Tanner-Sanders, C. Taylor

Welcome and call to order at 4:03pm by President Gardner

Approval of October 2024 meeting minutes: Motion to approve by Dr. Kamboj, Second by Dr. Athas, none opposed. (Meeting minutes are posted to SOM Faculty Assembly Webpage, https://www.medschool.lsuhschool.edu/faculty_assembly/minutes.aspx)

Guest Speaker: Dr. Fern Tsien, Associate Professor and Assistant Dean for Medical Student Research

- There will be changes in the opportunities for medical students to participate in research. There are two main initiatives.
 - Each year, faculty are recruited to serve as mentors for high school, undergraduates and medical students. Currently, medical students are reaching out to faculty they know to secure research spots. Dr. Tsien is working with Dr. Michael Hagensee, Executive Director, Office of Research Services, to develop/implement software to set up research opportunities as "job postings". Dr. Stephanie Taylor, Interim Senior Associate Dean for Faculty and Institutional Affairs, will reach out to faculty with a request for those that are interested in mentoring. Faculty will be able to request the "level" of student wanted, the timeframe, needs, research and regulatory requirements. Applicants can "apply" for research jobs, will be interviewed and if hired, will submit an agreement form.
 - Dr. DiCarlo has agreed to provide financial support for medical students (up to 50/year) that are not in a currently funded program (e.g. T35) through a new program, Medical Student Research Enhancement Program (MSREP). Students will write a grant proposal in collaboration with a faculty mentor. The proposal will include up to 5 pages of research strategy (title page, abstract, SA page, research strategy, budget 1 page, budget can include lab supplies, other supplies, publication costs up to \$750, up to 10 hours of statistical assistance) and NIH biosketch. There will most likely be 2 calls for proposals per year. A committee will be formed to review proposals. Funding will not support salary, stipends, travel or membership dues, but will cover conference registration for student for local conferences. A student can only get 1 award/year. But mentors can mentor

multiple students at one time.

Reports:

1. **Executive Committee** (Dr. Gardner): A draft of the Strategic Plan was sent out via email with a request for comments. Dr. DiCarlo to meet with Basic Science Chairs to discuss what departments and centers will look like. Provide an update on construction: MEB on schedule to be completed Dec 2025-Jan 2026; delay to walkway to CALS because of the SuperBowl construction (parking lot, roads); Communications Team has hired new Executive Director for Communications & Marketing, Marykay Thevis. There is a new video on the SOM homepage highlighting the SOM (<https://youtu.be/q5xGB7hH6ac>). It will be sent out to potential financial donors and will be featured on PBS.
2. **Administrative Council** no meeting
3. **Faculty Senate** (Dr. Cameron) Senate voted/approved a policy for updating the Faculty Handbook, which will go to the Academic Council for review. A new CV template is being adopted for entire LSUHSC-NO. The new CV will be effective June 1, 2025 and will be needed for those going through promotion & tenure. New template is based on SOM CV Template, however journal impact factors and h-index has been added.
https://www.medschool.lsuhschool.edu/faculty_affairs/docs/CV%20Template%20-%20LSUHSC%20-%20final%208-30-24.pdf (also posted on FA website and SOM website).
 - SACS review-initial documents sent off, focused report is expected to come back around November 20th (will provide guidance), site visit March/April, Quality Enhancement Plan will be submitted with report in Feb. Outline has been done and we should be able to get some good feedback.
 - Movement to create an AI policy for entire HSC, schools have pieces that they are currently using, it will probably be somewhat course dependent (academic council will work on)
 - Exec Committee asked about crisis leave bank, HR has been actively working on it and close to having a policy to roll out before end of year.
 - Updates to Chancellors memorandum (Parental Leave and FMLA).
<https://www.lsuhschool.edu/administration/cm/default.aspx>
 - New resolution approved by Board of Supervisors. The BOS can assign anyone at LSU to any committee.
<https://www.lsu.edu/bos/docs/agendas/2024/2024-10-10-agenda.pdf>

Old Business

- a. Faculty Assembly highlights distribution: Dr. Gardner spoke with Dr. DiCarlo. Dr. DiCarlo approves, but would like Dr. Taylor to be included in discussion, as she may want to include in her reports.
- b. SOM Committees / FA delegates: in progress

Call for New Business

- a. For Faculty Senate → more information needed about Superbowl parking situation. Timeline?

Adjourn – Motion by Dr. Sanjay Kamboj, 4:48PM