



School of Medicine Faculty Assembly
Agenda
March 7, 2024 at 4pm
Hybrid meeting: Zoom/In-person

In attendance:

- a. In-person: H Scott; S Kamboj; L Tanner; B Siggins, L Simon; S Primeaux; J Gardner; A Augustus-Wallace; E Wisner; B Locklan-McGee; S Alahari; J Cameron
- b. Zoom: J Calandria; G Athas; M Reinoso; V Vaitaitis; R Zambrano; A Abreo; T Castellano; L Stuke; K Gajewski; S Holman; M Clement; J Gallois; A Smith; C Leblanc; E McDonough; P Prasad; J D'Souza; A Martin; E Mathews; L Pelaez

Proxies: M Korah-Sedgwich proxy for J Hart

Guest: Shannon Palombo

1. Call to Order 1604
2. Welcome to our guest, Dr. Shannon Palombo discussing, a member of Excellence in QI Faculty Development Course by the EQuIP Committee
 - a. Part of GME office, improve education
 - b. Faculty development and QI as the problem that needs to be addressed in our institution
 - i. Lack of knowledge and engagement
 - ii. Need a process of improvement
 - iii. Need implementation
 - c. Project synopsis for the faculty
 - i. Experience
 - ii. Self-directed
 - iii. Tiered
 - d. Goals: Increase faculty knowledge, increase QI and medical education at LSU
 - e. Objectives
 - i. Outline the key components of a QI project
 - ii. Direct one QI activity
 - iii. Design and implement
 - iv. Develop QI project coaching skills
 - f. Track options: currently piloting these programs
 - i. Beginner- 1-6 months
 - ii. Advanced 6-12 months
 1. IHI Course work, 18 hours
 - iii. Workshop (tentative, not currently in pilot mode)

- g. Barriers and Limitations
 - i. Participation
 - 1. Utilize GME course recognition and promotion efforts
 - 2. Recruit EQuIP committee representatives
 - 3. Offer a half day workshop
 - ii. Unprotected time
 - 1. Assist faculty by providing prepared educational activities
 - 2. High yield coaching meetings, 20 minutes
 - iii. Sustainability
 - 1. Embed a coaching curriculum
 - 2. Request participants coach 1 or more faculty to give back
 - h. Promotion criteria
 - 1. QI is currently recognized under Excellence in research
 - 2. Want it to be under Clinical service, research, and excellence in research
 - i. Potential QI project: Hazard rooms
 - i. Simulation room; 3-part room
 - ii. Create a case of your particular field, then the student has to identify 20 hazards; i.e. a sharp on the ground, recognize it in the moment and also report to the institution
 - iii. Could use the hazard room outline and adapt to your specific field
 - iv. This would be part of a library of QI projects that people could chose and build from
 - v. Another option- do an M&M outline and adapt to your specific program
 - j. What do you need in your department?
 - i. More real time learning?
 - ii. What teaching methodology do you want to implement?
 - k. For further information, email sberr1@lsuhsc.edu, Dr. Shannon Palombo
3. Recognize prior Executive Committee Members
 - a. Previous Presidents: Dr. Alahari (2022-23), Dr. Prasad (2021-22)
 - b. Previous Secretary for 2 years: Dr. Wisner (2021-23)
 - c. Thank you to Dr. Stefany Primeaux for heading the FAD Awards for the past several years
 4. Approval of the minutes, 1st S. Alahari, 2nd A. Augustus-Wallace
 5. Executive Committee Report with Dr. DiCarlo, presented by Dr. Alahari
 - a. Announced that Dr. Nelson is the Chancellor for LSU, must be approved by the Board of Supervisors before it becomes official on April 20th
 - b. Construction
 - i. Demo of MEB, 7th floor is ½ done, 5th and 6th already done
 - ii. CALS- AV still not working properly, but will be done in the next few days; some roof repairs need to be completed
 - iii. Walkway- working through bureaucracy; about 18 more months before it is done

- iv. Unhoused people came into CALS; will increase security with officer at entrances during business hours; however, this may have occurred after hours; currently the officer is alternating between front and back entrance; the plan is to increase security in the future
 - c. Interim positions
 - i. Dr. DiCarlo holds an interim position as well as others
 - ii. Once Dr. Nelson takes over, there will be a national search for all of these positions in accordance to the rules and guidelines
 - d. Street flooding
 - i. Limited what the institution can do since NOLA owns and maintains the streets
 - ii. Can report issues to 311 for the city to address
 - e. Medical contracts
 - i. Problem with LCMC- there are over 200 contracts with LSU
 - ii. Each department has different overheads, ranging from 5-25%
 - iii. It makes it difficult to have just 1 contract that applies to all the departments and LCMC
 - iv. Furthermore, there is benefits from the residents and fellows and our GME offices that benefit both institutions
 - f. Consulting Firm for communications will be brought in to help promote LSU
 - g. Media Relations- increased opportunities to speak and present on TV and news outlets
 - i. Will have more workshops
- 6. Admin Council Report, A. Augustus-Wallace
 - a. Dr. Taylor returned, workshops will be occurring
 - i. Faculty and business manager workshops coming
 - ii. Can prepare packets for promotion with help of the workshops
 - b. All spots filled in the medical school, 39 out of states, 5 MD/PhD program
 - c. Open house for students to visit the school before they start
 - i. 200 students, 69 are non-white
 - d. March 8- Camp Tiger Auction begins
 - e. March 15- match day, will have only invited guests of those matching
 - f. May 15- Spring commencement for the medical school
 - g. May 16- Full commencement for other schools in the LSU
 - h. NIH- epic and epic drive to use and gather information in the future
 - i. Lab opening on campus as well, Dr. Nelson will cut ribbon
 - j. Leadership Academy
 - i. Offered in school of medicine
 - ii. The faculty are selected by the chair persons; they identify those who they feel are in leadership roles and can participate
 - k. Fiscal Affairs- funds that departments have from endowed chairs and how they can be used
 - i. For recruitment of endowed chairs, you can use the funds to recruit the person, but only after they are in the position can they use the funds

- ii. The chair can fund it and then be reimbursed
 - iii. The funds cannot be used for a “party”, can use for meetings and engagements when submitted
 - iv. Donor intent funds- when a family leaves funds for an endowment or want a specific person could use it
 - 1. There has been a relaxation of rules to allow for the funds to be used
 - l. Southern Region AAMC- diversity and inclusion
 - i. Leadership opportunities, emails were sent with announcements and details
 - ii. Award opportunities as well, email sent
 - m. CALS bldg. update
 - i. Improve standardized patient care
 - ii. Appoint a director
 - iii. There is a committee working on this
 - n. Robotics and wet labs- on 5th floor
 - o. GME updates- CME updates; how to access that
 - i. How to make presentations CME appropriate and qualify
 - p. Strategic planning
 - i. Faculty involvement will be needed forthcoming
 - ii. Advisory committee will be meet in April 3rd, will be the sounding board
 - 1. 3 work groups- clinical, education, research
 - 2. DEI will be embedded in all 3 of these
 - iii. Will develop measurable goals with metrics
 - q. MEB- 7th floor demo, on time, will be complete by end of month
 - i. Fall 2025 will be completion date of MEB
 - r. CALS
 - i. AV system being fixed
 - ii. Conference rooms will be available in the next 2 months
 - iii. Tulane 1542 can also be used for room reservations if needed
7. Faculty Senate, Jennifer Cameron
- a. Jill Fargoso present at the meeting
 - i. Update on Parental Leave Policy- Gov. Edwards allowed for Classified staff to have parental leave
 - ii. Once LSU approves their policy, LSU Health NO will also have their policy
 - iii. Retroactive to Jan 1
 - b. Ben Lousteau
 - i. Would like to make regular appearances to Faculty Senate to give updates
 - ii. Admin update will be a regular update during their meetings, approved by the Senate
 - c. Faculty Handbook committee
 - i. Working to update it
 - ii. Task to update on an annual basis

- iii. Opportunities to read and update any portions if anyone on the faculty is interested
- iv. Provide feedback and comments
- v. Main areas of comment- policy for academic and non-academic misconduct and job descriptions for the different levels of assistant, associate, professor; also having an education track
 - 1. Not much support from board of supervisors for the latter point
- d. Room reservations
 - i. New system
 - ii. Implementation will be over the summer
- e. Moodle
 - i. Faculty Senate support was sent in
 - ii. There is a request for support from the Deans
 - iii. Now that Dr. Nelson is the Chancellor, they can continue to discuss to see if it moves forward and in what direction
- 8. Old business- none
- 9. New business-
 - a. Next guests: Dr. Southerland and Dr. Miele will be our next guests
 - b. Faculty Assembly Awards- all nominations have been received
 - i. All categories are represented
 - c. Hunger Free campus
 - i. Considering having a food pantry at the school
 - ii. Consider increasing the wages of the custodial workers
 - iii. These issues can be brought to the Staff Senate
 - d. Zoom vs. Hybrid meeting
 - i. Will continue with the hybrid meeting- zoom and in person
- 10. 1713 Adjourn, 1st McGee, 2nd Wisner