



Office of the Dean
School of Medicine

Policy Title: Policy on the Council on Student Professional Conduct

Date of Review/Revision/Approval: August 2024

Review Cycle: 4 years

**Body Responsible for
Review/Revision/Initial Approval:** Office of Student Affairs

Responsible Dean: Associate Dean for Student Affairs and Records

**Relevant LCME Element:
(if applicable)** 3.5

Policy Statement/Purpose:

The School of Medicine has a standing committee, The Council on Student Professional Conduct (CSPC) to review allegations of student unethical and/or unprofessional conduct. The committee has representative faculty and student membership, defined scope of responsibility, and written rules of procedure.

Policy Guidelines:

I. Membership

1. The Council is a standing committee of the LSUSOM-NO.
2. The Council consists of thirty-four Representatives.
3. The Student Body is represented by sixteen Council Representatives. Each class elects four Representatives from its general membership. Student Representatives are elected from the L1 class any time after their regular class officer elections. Student elections shall be facilitated by the student co-chair. Students generally serve for all four years of enrollment provided they remain in good academic standing and desire to continue in the role.
4. The faculty is represented by sixteen basic science and clinical faculty representatives and an ex officio member from the Chancellor's Office. Faculty representatives are appointed on an annual basis.
5. Chairmanship of the Council is shared by one elected student and one faculty. The student

co-chair is elected for a 1 year term, usually in senior year, but may be re-elected for subsequent terms. The faculty co-chair is appointed for a term of 3 years. If a co-Chair is unable to serve, the vacancy will be filled by a member of the CSPC appointed by the student or faculty co-chair depending on which co-chair is unable to serve. The student vice co-chair may fill in for the student co-chair should the co-chair be unavailable.

II: Scope of Responsibility

6. The CSPC is responsible for investigating and hearing complaints of academic misconduct defined as any action, omission, or failure to act by a student that relates to the academic task for which a student will be evaluated by the LSUSOM-NO faculty and/or an affiliate, or relates to the professional conduct standards of the school, department, profession, and or field in which the student is studying, including but not limited to improper or inappropriate use of social media in a professional setting. Concerns of possible Title IX violations, power based violence, nonacademic misconduct, or discrimination, bias or legal infractions are to be referred to appropriate health sciences center official or committee and are not the purview of the CSPC.
7. Council members are required to recuse themselves from any investigation or hearing with which they may have a conflict of interest. Students from the same class as the student under consideration are automatically recused.
8. The CSPC follows written rules of procedure that are available on the Office of Student Affairs website.