

January 13, 2026



LSU Pediatrics Tuesday Tidbits

Welcome to the Department of Pediatrics' weekly email blast designed to deliver important department information straight to your inbox.

Visit our website

LSU Pediatrics Announcements

W2 Delivery Options - Electronic or Paper

LSU Health Sciences Center is required by the Internal Revenue Service (IRS) to furnish all employees a Form W-2 Wage and Tax Statement each calendar year to be used in completing the employee's annual tax returns. The W-2 details the employee's wages, tax withholdings and other important payroll information for the calendar year. LSU Health Sciences Center offers electronic receipt of the W-2 and with consent from the employee, electronic W-2s may be accessed through PeopleSoft Self Service in the same way payroll remittance advices (pay check stubs) are accessed.

If you wish to receive your W-2 electronically, please provide your consent by January 23, 2026 (see instructions below). If consent is not received by this date, the W-2 will be mailed to the current address on file. If you intend to receive a paper copy via mail, please follow the instructions below to verify/update your current address. **Address corrections must be submitted by January 15, 2026** to ensure that W-2s are mailed to the correct address.

NOTE: If the electronic consent was completed in a prior year and there has been no disruption in employment service, there is no need to complete a consent again.

CONSENT for electronic access/delivery of Form W-2:

1. Click [here](#) for PeopleSoft Employee Self Service.
2. Click [here](#) for instructions to consent to receive your W2 electronically.

VERIFY/UPDATE current address (if you intend to receive a paper copy of your W2)

1. Click [here](#) for PeopleSoft Employee Self Service.
2. Click [here](#) for instructions to access the Job Aid for the "Personal Data Change" eForm whereby you can verify/update your address.
 - Once you access the "Personal Data Change" eForm, click on the "Home Address" option (see screenshot below) and scroll to the

bottom of the form. You will see the home address of record displayed. If it is correct, then you can just close out the form; if it's not correct, just input the new address in the space provided and click "Submit".

If you have any questions or experience problems, please contact Payroll at noacctpayroll@lsuhsc.edu.

Interested in Promotion?

Faculty Affairs Associate Dean Dr. Stephanie Taylor announced recently that CVs for faculty planning to apply for promotion will be due for review in the dean's office on **April 1, 2026**. Therefore, the process for faculty interested in academic promotion for the upcoming cycle (effective July 2027) is now underway, a few months earlier than usual. All faculty who intend to seek promotion this cycle must declare their intent. Please inform Dr. Brian Barkemeyer, Pediatric Promotions Committee Chair, at bbanke@lsuhsc.edu of your interest/ intentions by **February 2, 2026**. Please expect to meet with Dr. Barkemeyer around this time frame to further discuss your candidacy.

All faculty interested in promotion should be familiar with the most updated promotion information available on the LSUHSC School of Medicine faculty affairs website at:

https://www.medschool.lsuhs.edu/faculty_affairs/promotions_and_tenure.aspx

Quoting from these guidelines, *"Typically, it takes 5 – 6 years for faculty to accrue the academic qualifications necessary for promotion to the rank of Associate Professor. LSU System Bylaws also specify that faculty should hold the rank of Associate Professor for a minimum of five years to be eligible for promotion to the rank of Professor. Typically, it takes 7–8 years for faculty to accrue the academic qualifications necessary for promotion from Associate to the rank of Professor."* As this upcoming promotion cycle becomes effective in July 2027, new faculty hired at the Assistant Professor level by July 2022 or earlier may be considered for promotion.

Pediatric Research Day - Call for Abstracts Due February 26th

Pediatric Research Day



2026 Pediatric Research Day

Join Manning Family Children's, LSU Pediatrics, and Tulane Pediatrics as we celebrate Pediatric Research Day on Friday, May 15th from 8 am - 5 pm in Worley Hall. Faculty and trainees of all levels will be invited to share their research.



Friday, May
15, 2026



8:00 am -
5:00 pm



Submit Abstract

<https://app.oxfordabstracts.com/stages/80710/submitter>

Get Involved in Pediatric Research Day May 15, 2026

Dear Faculty,

We are excited to announce that Pediatric Research Day will be held on Friday, May 15, 2026. Last year's event was a big success, and we are looking forward to continued growth this year. There are many ways to contribute, and we would love to have your participation! Please review [this form](#) and let us know how you would like to get involved. If you have any questions, feel free to reach out to Julie Gallois at Jgall3@lsuhsc.edu or Tamara Bradford at

tbra11@lsuhsc.edu. Thank you in advance for helping us showcase the incredible research happening at our own institution!

Provider Survey on Managed Care & Patient Care

The NOLAA-Peds Advocacy Group is partnering with the LA Chapter of the AAP to advocate for our pediatric patients and providers. To better understand the needs, challenges, and opportunities our providers are experiencing with managed care organizations and how these impact patient care, a brief survey has been developed. We encourage all faculty—both LSU and Tulane—to participate and share their perspectives. Your feedback is essential in helping us identify areas for improvement and advocacy.

Please take a few moments to complete the survey using the link below:

<https://www.surveymonkey.com/r/NOLAAPEDS>

Thank you for your time and valuable input.

You're invited to take a creative, on-brand headshot

Why take a branded headshot? Our culture is rooted in our people—it's personal, it's fun, and it's unique. We use these photos for features and provider profiles on our website.

What to wear? Business-casual attire preferred. Come camera ready!

For immediate headshot needs, questions or additional information, please contact Amelia Hatheway at Amelia.Hatheway@lcmchealth.org or Corinne Stephens at corinne.stephens@lcmchealth.org.

Manning Family Children's Wednesday, February 25

Worley Hall

7:30-10:30 am

Sign-Up

FACULTY DEVELOPMENT

New video monthly

For questions or comments regarding Faculty Development, please contact [Amy Creel](#).

January Video:

RIME - Reporter, Interpreter, Manager, and Educator are skills we expect our learners to master throughout training. This 11 minute video reminds us of how these categories can be useful in giving meaningful feedback and in writing

evaluation comments. Invest a few minutes to review as this video can help you strengthen your feedback and evaluations.

<https://vimeo.com/76308600>

Manning Family Children's Announcements

Grand Rounds



“SEIZING INTO THE FUTURE: AI USE IN EPILEPSY”

Wednesday, January 14th, 2026

Hospital Large Conference Rooms, Noon

You may join Pediatric Grand Rounds from your computer, tablet, or smartphone:

Zoom link: <https://lsuhsc.zoom.us/j/96795644737>

Meeting ID: 967 9564 4737

Register for this session by visiting <https://manningchildrens.cds.affinityced.com/>. You will login to the same site to claim your CE at the conclusion of the activity.

Objectives: At the conclusion of this activity, participants should be able to:

- Describe the history of AI
- Understand the history of the development of automated spike and seizure detection
- Be familiar with different programming approaches in the development of automated tools for use in epilepsy
- Understand the direction of AI use in epilepsy



Dr. Gabriela Tuttrup is a board-certified child neurologist and epileptologist dedicated to advancing pediatric neurological care and education. She completed her Pediatrics Residency, Child Neurology Residency, and Epilepsy Fellowship at the Louisiana State University Health Sciences Center in New Orleans. Before joining Tulane University, she practiced pediatric and adolescent neurology at McLane Children's Baylor Scott and White in Temple, Texas.

Her research and clinical interests include epilepsy management, genetic epilepsies, and the intersection of artificial intelligence and medicine. Dr. Tuttrup has presented nationally on AI in epilepsy and regionally on rare epilepsies, transition in epilepsy care, and stigmas in epilepsy. She is an active member of the American Epilepsy Society and the Louisiana Chapter of the American Academy of Pediatrics.

Fluent in both English and Spanish, Dr. Tuttrup is passionate about addressing disparities in epilepsy care and improving outcomes for children with neurological disorders.

Intended audience: This activity is specifically directed towards the pediatric provider, but it is open to all interested physicians, residents, medical students, nursing, and allied health professionals.

Accreditation Manning Family Children's is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

Designation Manning Family Children's designates this live activity for a maximum of 1.0 AMA PRA Category 1 Credits™. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

CNE statement: LCMC Health Nursing Education Committee is approved as a provider of nursing continuing professional development by Louisiana State Nurses Association - Approver, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation. LSNA Provider No. 4002636

ADA Statement: In compliance with the Americans with Disabilities Act, if special accommodations are needed, please notify Catherine Mooney at 504-896-9431.



We have a new management system for CE Credits

Registration is required for Pediatric Grand Rounds. You may register for Grand Rounds up until 5pm of the day of the activity – this is to allow you time to register and evaluate after the session if participating virtually. Use [this link to access the CE Center](#) and bookmark it for easy access. The link is also available on the flyer.

At the end of the session, you will have to login to the CE Center to claim your credit. A QR code/link will be provided at the end of each Grand Rounds to help with this.

For the instruction guide click [here](#). This will help walk you through creating an account and registering for a session.

Travel/Reimbursement Corner

Required Documentation for Direct Payment (DP) Reimbursement Requests

When requesting a reimbursement the following documentation must be included:

1. Documentation of the purchase, such as:
 - Itemized receipts OR
 - Detailed email or website receipts
 - AND
1. Proof of payment, which may include (but is not limited to):
 - A credit card statement
 - A receipt showing the last four digits of the credit card successfully charged
 - Common Allowable Items
 - Professional organization dues
 - Local conference registration fees
 - Periodical subscription renewals
 - Books or copyrighted materials
 - Employee license fees
 - Supplies

If you have any questions about whether an item meets the criteria for reimbursement, please contact me at tforr2@lsuhsc.edu.

Department Wellness

CHNOLA's childcare center open for children of providers/staff working at Children's Hospital ([flyer](#))

LSU Pediatrics Wellness Resources ([information](#))

Other Announcements

Latest Edition of The Pulse ([link](#))

Resident Education

- Resident Participation in Research ([information](#)) - complete a shared spreadsheet with a brief description of the project you are looking for collaboration or assistance with.

Department Biostatistician

- Department Biostatistician, Dr. Zhide Fang, is available to provide biostatistical support to faculty, fellows, and residents. Please see below for revised scheduling procedures:
 1. Email Zhide Fang at zfang@lsuhsc.edu
 2. Provide brief explanation of the service you need and, if applicable, times you are able to meet
 3. Dr. Fang may request additional information depending on the nature of your request
 4. Asking simple, direct questions through email is welcome at any time, but appointments are preferred

Administrative Reminders

- Importance of Time Certification ([information](#)) - learn more about why we certify time each month!
- Use of Non-LSUHSC Email ([information](#))
- Download the Department Composites for the 2025-2026 academic year! ([Resident](#), [Fellow](#), [Faculty](#), and [Admin Staff](#)).
- The Tulane Resident Composite for the 2025-2026 school year is available [here](#).
- LSU travel policy and procedures ([information](#))
- Department Poster Printing

At least 3 business days before a poster is needed in hand, send the following to Ashley Pate, apat30@lsuhsc.edu:

1. PowerPoint file
2. Size you would like the poster to be printed
3. Day you need the poster printed by
4. Is a travel tube needed?

The poster author will be copied on all correspondence with the LSU Printing and Graphics Dept. Once Ashley sends the PowerPoint file to the printer, the office will respond (usually quickly) and ask for the author's approval of the PDF proof. Please be on the lookout for an email; the author must approve before the Graphics Dept can print. Ashley will send you an email once the poster has been delivered to her office.

- Download the new Clinical [Handbook](#) and Pediatric Clerkship [Objectives](#) for Faculty, Residents, and Fellows.
- Grant Support is available through an LSU/Hanover [collaboration](#) - more information is available [here](#).
- [LSUHSC Library Research Resources](#)
- [EQUIP project proposal form](#)

Department Anniversaries

Maria Velez, 31 years
Renette Jones, 12 years
Kirk Thame, 2 years
Tricia Forrest, 1 year

Share Your News!

The department wants to highlight your success! Please send any news to include in *Tuesday Tidbits* to [Ashley Pate](#).



Submit information to the next Tuesday Tidbits

Looking for old newsletters?
View the *Tuesday Tidbits* archive on the department's website. ([link](#))

Department of Pediatrics | LSUHSC

LSU Pediatrics | 200 Henry Clay Ave | New Orleans, LA 70118 US

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