

OVERALL GUIDELINES FOR THE Institutional Research Support Program

Introduction

The **Research Enhancement Program** (REP) of the Louisiana State University Health Sciences Center – School of Medicine is an intramural resource that supports the research endeavors of the School's faculty members. REP grants will be awarded to investigators by the Dean of the School of Medicine based on the review and recommendations of the Institutional Grant Review Committee. The objective of the REP is to improve and to enhance research productivity and environment of the School of Medicine. In order to accomplish these objectives, the REP will be used to support, on a short-term basis, meritorious projects submitted to the Grant Review Committee throughout the calendar year.

Eligibility

All full-time faculty members of the School of Medicine, Louisiana State University Health Sciences Center are eligible to apply for support from the REP. Four types of applications will be considered: (1) bridge grants, and (2) new project grants, and (3) clinical research grants, and (4) laboratory supplements for funded proposals. Support for normal operations of central resources, indirect costs, construction, library, cost overruns, broad institutional planning activities, and travel will be excluded from consideration. Faculty salaries can be requested, and are limited to \$25,000. Eligibility and budgetary guidelines are described in more detail under the specific programs. Projects repeatedly submitted to extramural agencies, but not funded, are also discouraged.

Application Procedure

Application format and further information regarding the REP may be obtained from the LSUHSC website or from the Chair of the Grant Evaluation Committee (currently Dr. Peter J. Winsauer, Department of Pharmacology and Experimental Therapeutics, pwinsa@lsuhsc.edu). Applications will be accepted three times/year (March 9, July 9, and November 9).

A radioisotope license, IACUC, IBC, and IRB approvals (if applicable) are needed prior to awarding an REP grant. Applications must also be signed by the appropriate departmental Head as part of the routing process before submission. The signed original application, including supporting material, and an electronic version of the proposal should be submitted directly to the chair of the REP Grant Evaluation Committee.

Evaluation

Upon receipt, applications will be considered by the Institutional Grant Review Committee with emphasis on the (1) scientific merit and significance of the proposed project; (2) qualifications and productivity of the applicant; (3) potential for securing or maintaining support from National agencies; (4) appropriateness of funding by the REP; (5) appropriateness of the budget; and (6) adequacy and availability of time, space, equipment, personnel, and other sources of support. First priority for funding will be given to bridge grants.

Reporting

The principal investigator will be responsible for submitting a report of the utilization of the funds he or she has received from the REP at the termination of the award period. This report should include a one to two page summary of the progress made on the proposal, a listing of manuscripts published during this time, and a listing of the grant applications submitted and their funding status. This information should be sent electronically to the Associate Dean for Research (wbacke@lsuhsc.edu). It is important for documentation of the success of this program and future requests for funding that we receive any information on grants that were funded with assistance from the REP program, even if the grant is funded after submission of the final REP report. Again please provide this information to Dr. Wayne L. Backes (wbacke@lsuhsc.edu). Publications resulting, in whole or in part, from an REP award should appropriately acknowledge the support.

Termination

An awardee must promptly notify the Associate Dean for Research of the School of Medicine (wbacke@lsuhsc.edu) of any change in his or her status as a member of the full-time academic staff. The award will terminate on the date of the change to ineligible status. REP awards may not be transferred to other principal investigators or to other institutions. In the event that this project receives extramural support, the Associate Dean for Research must be notified immediately, and the unexpended funds from the grant are to be returned.