

# Other LSUHSC Policies

New employees should review all of the policies of the Health Sciences Center and the LSU System found on the LSUHSC web at: <http://www.lsuhscc.edu/no/administration/cm/> and <http://www.lsuhscc.edu/no/administration/pm/> This chapter will point out some areas which have historically been problematic so that the new employee will be aware of them.

## Outside Employment

All full time employees of the university have an obligation to report any outside employment to the university. Please refer to PM-11 at: <http://www.lsuhscc.edu/no/administration/pm/pm-11.aspx>

## Serving Alcohol at LSUHSC Sponsored Functions

All LSUHSC sponsored social events - regardless of source of funding or location - must follow Chancellor's Memorandum 36. CM-36 requires that prior approval be obtained before serving alcohol. The use of Foundation funds does not allow the circumvention of the policy. The link to the policy is <http://www.lsuhscc.edu/no/administration/cm/cm-36.aspx> and the policy contains a link to the form. If you have a question about whether or not to submit the form – it is best to err on the side of caution and submit one anyway.