**LSUHSC-SOM Faculty Assembly**

Meeting Minutes

September 6, 2012

**Opening:**

The regular meeting of the LSUHSC-SOM Faculty Assembly was called to order at 4:00 pm on September 6, 2012 in Room 7 of the Lions Building by Dr. Murtuza Ali.

**Present**: Ali, Murtuza; Avegno, Jennifer; Bagby, Gregory; Boulmay, Brian; Campeau, Lisa; Cestia, Wayne; Conrad, Erich; Cormier, Stephania; Crabtree, Judy; Creel, Amy; Dimitriades, Costa; Engel, Lee; English, Robin; Foster, Timothy; Giambrone, Nicole; Happel, Kyle; Holman, Stacey; Hunt, John; Jagneaux, Tonya; Levitzky, Mike; Lo-Blais, Betty; McDermott, Diana; McGoey, Robin; Mussell, Jason; Neumann, Donna; Quayle, Alison; Winsauer, Peter

**Absent**: Erny, Eirinn; Kapusta, Daniel

**Proxies:**  Donna Neumann for Hollenbach, Andrew

1. **Special Guests – Charles Hilton, M.D. Associate Dean of Academic Affairs**

The activities that Dr. Charles Hilton oversees as Associate Dean of Academic Affairs and the presentation of the annual Graduate Medical Education Report. The report was accepted in its entirety by the faculty assembly delegates on behalf of the SOM faculty. The annual reports addresses:

* + Resident supervision
	+ Resident Evaluation
	+ Resident Responsibilities
	+ Compliance with Duty Hours Standards
	+ Resident Participation in Patient Safety and Quality of Care Education

There were no questions or concerns regarding any data presented by Dr. Hilton. The report has been filed in the faculty assembly minutes.

1. **Special topics –none**
2. **Approval of Minutes for August meeting –** Approved unanimously

**4. Reports**

a. **Executive Board –** Murtuza Ali – No report (did not meet due to hurricane Isaac)

b**. SOM Administrative Council –** Stacey Holman

* Discussions concerning the latest budget cut and a potential mid-year budget cut for LSUHSC
* The chancellor stated that downsizing ILH may occur, but this would be a last resort in response to continued cuts
* Dean Nelson asked all Department Heads to monitor departmental expenses rigorously, including travel expenditures because the BOS is now scrutinizing all travel. The Dean also said this may limit travel outside of the country, even for those traveling with money from federal Grants or other sources outside of state funds.
* The Dean also reminded everyone of the upcoming Med School Gala, to be held at the Hyatt on October 19, and asks that everyone make an attempt to attend.
* 2700 applications were submitted for the 2013 med school class

 In response to the report from Administrative council, the FA expressed concerns regarding the long term vision for LSU hospitals including:

* How will cuts to the programs affect GME, and in particular the number of caps. Will LSU lose caps? This is a major concern for FA.
* It was suggested that Frank Opelka be invited as a guest speaker to discuss the implications of further budget cuts and discuss the administrations vision for the future of health care in Louisiana
* It was also suggested that the FA establish a dialog with DHH so that our faculty are better informed as to the vision of the future of health care and the role that LSU will play in that vision.

c. **Senate report –** Robin McGoey , Peter Winsauer, Jason Mussell, Tim Foster

* Bob Fahey addressed the Senate about hurricane preparedness
* 80% of students and 58% of faculty are currently signed up for text alerts
* There was some concern that there were no numbers on the percentage of residents signed up for text alerts. This raised a number of issues with residents not being fully informed during the storm’s approach
* There were a number of faculty who expressed concern because they were signed up for alerts and received none of the 17 alerts that went out in the days before and after Isaac
* Fahey also mentioned that the quarterly trainings were going to include hurricane modules in the future
* With regards to compliance with Cleary Act and other regulatory requirements, it was reported that LSUHSC is making progress
	+ Text alerts will now be issued for non-hurricane related issues
	+ Cleary act compliance has been reassigned at the Administration level.

d. **SOM Newsletter report (The Pulse) –** Andrew Hollenbach

* The latest issue was sent out in August.

e. **SOM Standing and Ad hoc Committees –**

* Department Head Evaluations –Peter Winsauer
	+ The evaluations are moving forward. The Dean expressed concerns with the instrument developed by the Faculty Assembly. Those concerns mainly centered on the fact that FA had not validated the instrument, nor was there a comparison to other instruments
	+ The Dean has agreed to purchase an existing instrument for Department Head Evaluations. This instrument has been tested, has controls and is similar in content to the instrument developed by the Assembly.
	+ Under the new instrument, evaluations will be under a 2 year plan. Year 1 would be the Department Head Evaluations. Year 2 would be the Section Chiefs/Center Directors evaluations
* Baton Rouge Update –Tonya Jagneaux (none)
* Lafayette Update- Wayne Cestia
	+ UMC has lost services due to budget cuts
	+ There are concerns regarding the loss of caps due to cuts. Some of the Lafayette caps have been moved to private hospitals for GME
	+ UMC is very concerned with the new projected budget cuts and what those cuts might mean to services in Lafayette
1. **Old business/Discussion items-**
	* **Mobile Device Security-**
		+ A revised version of CM-42 was presented to the FA. The revision clarifies that authorization to access an individual’s personal device must be given by the Chancellor
		+ Mike Levitzky and Zee Ali were meeting with Bettina Owens and Roy Clay to discuss changes in CM-42, as well as the transition
		+ Some faculty have already installed the application on their mobile devices and have stated a number of problems, including getting locked out of all LSU HSC accounts and having no email access
		+ Additional concerns were raised for android devices. Touchdown software that should be installed was problematic.
		+ It was requested that IT be available for troubleshooting and a detailed step-by-step procedure for both installing and uninstalling the applications be added to LSUHSC website prior to implementation.
		+ A recommendation was made by the FA to request that Bettina Owens provide the general faculty with more information at a general faculty meeting. It was also requested that a workshop be established to aide individuals in installing and troubleshooting the new applications.
		+ Changes to mobile security on Blackberry devices will be automatic.
2. **New business/Announcements- none**
3. **Adjournment:** Meeting was adjourned at 5:00 p.m. by Murtuza Ali.

Minutes submitted by: Donna M. Neumann