**LSUHSC-SOM Faculty Assembly**

**Meeting Minutes**

June 4, 2015

**Opening:** The regular meeting of the LSUHSC-SOM Faculty Assembly was called to order at 4:02PM in Room 7 of the Lions Building by Dr. Lee Engel

**Present:** Ali, M; Campeau, L; De Silva, T; Delacroix, S; Engel, L; English, R; Farris, H; Greiffenstein, P; Holman, S; Lazartigues, E; Levitzky, M; McGoey, R; Mussell, J; Neumann, D; Polite, F; Quayle, A; Spieler, B; Taylor, C; Welsh, D; Winsauer, P

**Absent:** Boulmay, B; Cestia, W; Happel, K; Hebert, C; Hunt, J; Kapusta, D; LaCombe, J

**Proxies:** Mussell, J for Crabtree, J; Siggins, R for Harrison-Bernard, L; Engel, L for Kamboj, S

1. **Approval of the minutes from May meeting:** Dr. Levitzky moved to approve minutes for May and was seconded by Dr. Polite. Motion was approved unanimously
2. **Invited Guest – Mr. J. Pegues, Vice Chancellor for Administration, Chief Operating Officer, and Chief Administrative Officer**
   * **Current job description:**
     + Functionally, anyone who isn’t faculty and can’t arrest you reports to Mr. Pegues. He is responsible for the financial success of this enterprise, IT, HR, Facilities, Housing, Stores, and Parking.
     + He helped to develop the Vision for the institution and created a list of 120 goals to achieve this Vision.
       1. When asked to what extent are the 120 goals reflective of the desires of the Deans of the Schools, he was evasive and intimated that they reflected the goals of the HSC and not necessarily the individual Deans. Our strategy is how Deans form foundation for growth, that strategy and its list of 120 goals (including the individuals responsible for the achievement of the goals) has still not been communicated to the faculty as a whole but is forthcoming.
       2. The recent hiring of three staff members directly under Mr. Pegues are the, “get the job done people”. They are project managers with experience. Mr. Pegues encouraged faculty to meet with these individuals face to face, by phone, or by email when faculty encounter a problem.
     + With regard to faculty morale and stability, that is the job of the Deans of the various Schools. It is for them to formulate and execute a plan then communicate that plan to faculty and chancellor. Mr. Pegues is available to deliver the plan to the Chancellor on Dean’s behalf or may be informed of the plan from the Chancellor.
     + However, we are currently very resource restricted due to too much dependence on state funding. Need to increase non-state dependent revenues. Lots of money to be made on the clinical side. Looking at leasing space in the old UNO Lakeside Campus Building on Causeway Blvd. after it has been purchased and developed by an outside company. Further, the Foundation has hired 2 professional fundraisers. Foundation is responsible for providing Mr. Pegues with funds for improvements.
   * **Facilities:**
     + There are two lists for facilities improvements: maintenance and capital improvements.
       1. The capital improvement list is generated with input from the Deans and depends on a number of factors. Capital improvement costs are examined along with the cost of not doing the improvement. Priority on this list is fluid and can be altered by needs of the moment and pressure from individuals.
       2. Mr. Pegues highlighted recent improvements in landscaping, chilled water, and electrical upgrades. He suggested further follow up be directed to John Ball. He also mentioned Dental School Clinic and Expansion has been approved and the elevated walkways to the new hospitals were approved by city and will go out for bid soon. Until then crosswalks at grade level have been approved, but will not be in place by Aug 1. LSUHSC is seeking temporary reduction in speed limit and temporary signage.
       3. Maintenance includes, TP, light bulbs, movement of furniture, etc. Mr. Pegues looked into outsourcing this but it was not feasible; due to need for outsourced groups to only work at night, providing no daytime support and working around sensitive equipment unmonitored. Follow up should be directed to Maurice Coleman, director of physical plant, and faculty are encouraged to contact him about the maintenance list.
   * **Branding:**
     + Mr. Pegues stated that the LSUHSC brand is useless in attracting students, patients, etc. He has efforts underway to buy awareness first. Initially this aided awareness becomes unaided awareness with time and success. He measures success of current investments in impressions per dollar spent.
     + We need to drive brand recognition. We need to position our brand to the NIH.
   * **Closing:**
     + The session concluded with extended discussion about the choice of priorities stated in the new Vision. Mr. Pegues acknowledged that he did not support all of the chosen priorities, but he did not ultimately create the list.
     + Mr. Pegues strongly encouraged the Faculty Assembly to generate a response to the Vision with a list of needs to accomplish the goals.
3. **Reports**:
   * **Administrative Council**
     + Budget cuts are not likely to occur
       1. May receive an additional $10-12 million
4. **Unfinished Business**

* **Election Results**
  + Basic Science Delegates:
    1. Lisa Campeau
    2. Jennifer Lentz
    3. Mike Levitsky
    4. Peter Winsauer
  + New Orleans Clinical Science Delegates:
    1. Shane Guillory
    2. Kyle Happel
    3. John Hunt
    4. Olivia Lee
    5. Robin McGoey
    6. William Sherman
  + Baton Rouge Clinical Science Delegate
    1. Laura Hetzler
  + Lafayette Clinical Science Delegate
    1. Linda Oge
* **Bylaws**
  + Electronic voting on changes will occur soon

1. **Adjournment:** Meeting was adjourned at 5:39

Minutes submitted by: Jason C Mussell