**LSUH-NO-SOM Faculty Assembly**

**Meeting Minutes**

November 5, 2015

**Opening:** Dr. Lee Engel called the regular meeting of the LSUH-NO-SOM Faculty Assembly to order at 4:06 PM in Room 7 on the 6th floor of the Lions Building.

**Present:** Ali, M; Campeau, L; Crabtree, J; De Silva, T; Delacroix, S; Engel, L; Farris, H; Greiffenstein, P; Guillory, S; Hebert, C; Hunt, J; Lentz, J; Mussell, J; Oge, L; Spieler, B; Taylor, C; Welsh, D; Winsauer, P

**Absent:** Boulmay, B; Hetzler, L; Kapusta, D; Lazartigues, E; Lee, O; Neumann, D; Florencia, P; Sherman, W

**Proxies:** Crabtree, J for Harrison-Bernard, L;Mussell, J for Levitzky, M; Winsauer, P for McGoey, R

1. **Approval of the minutes from September meeting:** Lee Engel moved to approve the minutes for October and was seconded by Cathy Hebert. Motion was approved unanimously.
2. **Reports**:
* **FA Executive Committee (Engel)**
	+ Letter of support for pedestrian safety to Hollier is supported by Nelson.
	+ Nelson reiterated his commitment to providing resources to support clinical faculty for teaching.
	+ Nelson reported that in a meeting with medical students that they currently do not, but would like to, receive correct answers to exams.
	+ In a discussion about the SOM Strategic Plans to achieve excellence in clinical care, Nelson highlighted plans to grow within the LCMC system and at the VA.
	+ In a discussion about our efforts to achieve these collective goals, Dean Nelson said, “Do your jobs. Our partners are looking at what we do, and how we do it; and this directly affects our short- and long-term ability to grow.”
	+ Searches for Department Heads for Derm and Ob/Gyn will be next.
	+ Nelson expressed concern about the mid-year and end-of-the-year state budget.
	+ Research opportunities and grants available through the SOM were discussed. Nelson will share SOM budget at next FA meeting (Dec).
* **SOM Administrative Council (Crabtree)**
	+ Dr. Letourneau announced - if you haven’t taken the Faculty forward survey - do it.
	+ Dr. DiCarlo discussed Curriculum renewal. The Longitudinal Professional Experience as part of CSI200 course work has been implemented. Students will be presented with a menu of options for clinical experiences of basic research in May 2016 for F2016 or Sp2017. Faculty will fill out a brief evaluation for pass/fail.
	+ Dean Nelson reported that a model to support faculty in terms of protected time and compensation has been developed.
	+ Dean Nelson will meet with search committee for Assoc. Dean of Student Affairs and make final decision between 3 final candidates.
	+ Dean Nelson reported that 8 applications have been received for Dept. Chair of Ob/Gyn, and 3-4 have been received for Dept. Chair of Derm.
	+ Safety concerns about crossing Tulane Ave to UMC were discussed. Plans for elevated walkway have been sent to Mayor’s office.
	+ UMC parking was discussed. Some UMC parking permits have been distributed, Dean Nelson is working on getting more. (Hunt) – Parking permits at UMC are primarily intended for residents. Dean is currently covering the cost, which will likely be passed to Departments in the future. After hours and emergency parking at UMC is available to all, with validation. Some faculty are reporting difficulty with validation.
	+ Merit and equity raises will be addresses after mid-year cuts and budgets are finalized. Dean Nelson has developed a committee to address raises for support staff, including 4 people from the Dean’s office, 2 basic science Chairs and 2 clinical Chairs.
	+ Dr. Molina reemphasized to Dr. Hollier that the success of LSUHSC depends on the quality of the faculty, and it is difficult to retain faculty and encourage them to go the extra mile when there are no merit raises or incentives. Dr. Hollier responded that he does not control the power to approve raises. Dr. King Alexander approves raises, and he did not approve the last SOM 4% raise proposed.
	+ Dean Nelson announced that he will present SOM budget at upcoming Faculty Assembly (12/3) and General Faculty (11/17) meetings.
	+ Dr. Hollier reported that the transfer of property to LSUHSC-NO was successful – ILH, Ob/Gyn building, Delgado, Deibert, LMN, Butterworth and old Charity hospital buildings in possession. Capital Outlay funds have been requested to support renovation of ILH to Charlie Hilton Center with simulation center, faculty offices, and fitness center. A list of equipment at ILH for transfer is being created. Charity Hospital up for sale.
	+ Dr. Hollier discussed plans to update carpet and install new chairs in MEB A/B this summer.
	+ Dr. Hollier reported that we will see major changes in personnel in Payroll and Finance in the coming weeks.
	+ Chancellor Robert Barish will leave LSU-Shreveport to take a position as Vice Chancellor for Health Affairs for U of Illinois (Chicago) Jan 1, 2016.
* **Faculty Senate (Campeau)**
* Interprofessional Education committee is looking for suggestions for IPE courses
* Capital Outlay funds to support renovations to ILH, Dental School Annexes, special needs children’s playground at the Human Development Center, remodeling the credit union, Student sitting center at the entrance to the Bookstore, and grassy area outside Nursing/Allied Health have been requested.
* MEB exhaust issues were discussed and are being investigated.
* Dr. McGoey will submit a report to the Dean about the function, use and challenges of LSUHSC shuttle. Improvements, such as changing route, adding shelters and designated stops, will be included.
* Salary inversion and compression was discussed.
* LSU-Shreveport Hospital has been sold. Private partners are being sought to support Medical School.
* Walkway connecting LSUHSC and UMC a ways a way.
* Recycling was discussed.
* Reminder to support graduate students at Graduate Research Day on Friday 11/6.
* Association of LA Faculty Senates summit is 11/21 in Alexandria. LSUHSC is looking to send representatives.
1. **Old Business**
* Letter to the Chancellor was submitted. (Engel)
* Suggestion Box on FA webpage (Lentz)
	+ 4 Question Survey was created to give faculty an opportunity to suggest meeting agenda items and/or share concerns.
	+ The survey, powered by a free account with Survey Monkey, was posted on FA webpage 11/1/2015.
	+ 1st response was received 11/2/2015 and discussed.
* Updates on Assoc. Dean for Student Affairs (Spieler)
* 2 external, 1 internal candidates – FA representation in the search, search committee felt all candidates were excellent.
1. **New Business**
* Dr. Oge reported that there seems to be enhanced institutional support after private/public partnership in LAF, including improvements in medical practice in the setting such as throughput, efficiency of patient retention, billing and ordering tests.
* Responses to the LSU Alumni Gubernatorial Candidate Survey from JBE and Vitter were received and shared. (Engel)
* Dr. De Silva proposed the idea of the Faculty Assembly participating in charity fundraising. A committee (De Silva, Spieler, Mussell) was developed to discuss potential charity venue’s and fundraising options.
1. **Adjournment:** Meeting was adjourned at 5:12PM.

Minutes submitted by: Jennifer Lentz