School of Medicine Faculty Assembly

Minutes Meeting

December 7, 2017

**Present:** J. Hunt, P. Prasad, L. Campeau, T. DeSilva, T. Goodchild, K. Happel, J. Hart, M. Houser, S. Kamboj, B. Kelly, P. Kozlowski, O. Lee, J. Lentz, M. Levitzky, C. Lilje, R. McGoey, G. Orangio, D. Rivera, C. Roth, B. Spieler, J. Surcouf, P. Winsauer

**Absent:** M. Ali, S. Delacroix, S. Guillory, L. Hetzler, S. Holman, D. Kapusta, L. Oge, F. Polite, D. Sen, C. Taylor

**Proxy:** L. Campeau (J. Crabtree), M. Levitzky (J. Gardner), B. Kelly (J. Sturtevant)

1. Approval of Minutes from the November meeting (M. Levitzky motioned, G. Orangio second)
2. Guest: Senior Associate Dean Richard DiCarlo
	1. LCME visit: LCME adjourned on November 15th; awaiting official report, have 10 days to respond to concerns. Preliminary findings: impressed with faculty, students, facilities and leadership. 5 areas that are unsatisfactory or need for monitoring (20 areas needed for probation and 12 or more for warning). Citations were not clustered and “easy to fix.”
		1. Diversity was one concern; sexual orientation and gender not addressed in Chancellor’s Memorandum
		2. Dr. Gregory leaving position at Faculty Development; SOM to start advertising for Assistant Dean for Faculty Development
		3. Aesculapian survey turnout low (end of course survey)
		4. How we admit transfer students – done by administration and not by faculty committee
		5. Grades in clerkship were delayed (6 weeks from the end of clerkship)
		6. Curriculum standard 6.3 – teaching students to be self-directed learners; currently SOM problem based learning approach. One of most commonly cited standards at other institutions as well. Associate Dean DiCarlo and others are examining how to address with new curriculum.
	2. Goal to add a Faculty portion to LSU Companion app; app was noted to be helpful during the LCME site visit
	3. Discussion of Part Time Faculty and committee appointments – currently definition of part time faculty is anyone less than 100%
		1. Bylaws – only full time faculty are fully enfranchised by the SOM
		2. SOM or Campus can decide to fully enfranchise any part time faculty
		3. Vice Chancellor of Academic Affairs Moerschbaecher – looking at language in bylaws as well
		4. 104-part time faculty – half are 75% or above
			1. Ophthalmology, Psychology, Dermatology – have the most part time faculty
		5. Could we have one part time faculty member represent part time faculty in the Faculty Assembly? Things to consider:
			1. Currently can’t vote
			2. Can attend any open meeting
			3. Different set of concerns than full time
			4. Were included in faculty forward
			5. Similar considerations for promotion?
			6. Worth surveying part time faculty to determine what their needs are, are they interested in joining committees, etc.
			7. Part time faculty email distribution list can be created, J. Hunt to talk to various Department leaders to determine what the part time group looks like
3. Reports:
	1. Executive Committee (J. Hunt)
		1. Safety Concerns – Faculty Senate Issue
		2. LCME site visit (addressed with Associate Dean DiCarlo)
		3. Part time faculty (addressed with Associate Dean DiCarlo)
		4. Bathroom Issue – J. Hunt discussed issue with Dean Nelson and got in touch with John Ball. J. Hunt to go around with Zimmerman to figure out what issue is. MEB 3rd floor bathrooms are an issue. Pictures were sent and all picture issues have been addressed. Keep sending pictures.
	2. SOM Administrative Council (P. Winsauer)
		1. K. Lazarus (Jan 8th) – Residency planning day. Core programs are available and medical students can attend and meet with the programs
		2. General operational update: Dean Nelson Budget cuts maybe looming; 7.5-million-dollar deficit. Hopeful that penny tax will go through and offset the deficit
		3. Ochsner presence in Shreveport – will take over hospital; how much of the medical school will be taken over by Ochsner.
			1. Board – 3 LSU and 3 Ochsner people?
			2. Who will get faculty practice money?
			3. Ongoing legal challenges for the faculty that have been dismissed.
			4. Ochsner would like to get the medical class to up to 200 per class
			5. Shreveport Medical School in dire straits financially
		4. Vote for Promotions and Tenure committee
			1. 40 went through and 1 appealed
			2. Associate Dean DiCarlo to re-examine promotions and tenures procedure and reorganize process
				1. Need to spell out the expectations
				2. How do we improve our national image?
	3. Faculty Senate (B. Spieler)
		1. Head of Human Resources was guest speaker – more uniform policy about evaluating all members
			1. Online evaluation process for all employees (shopping for software)
				1. Will enact by next Spring
				2. Department Heads evaluation included
4. Old Business:
	1. Safety Issues discussed as above
	2. Changes to Bylaws regarding Part time vs. Full time faculty and Faculty Assembly discussed as above
5. Call for New Business:
	1. No new business

1. Adjourn (M. Levitzky) 5:13pm